

## **WHAT WE'RE LOOKING FOR:**

Are you an experienced workers compensation claims professional that is looking for career growth and a chance to join a dynamic and growing company? Do you seek to join a team that produces exceptional work and meets the highest standards in a positive, supportive work environment? Berkshire Hathaway Homestate Companies has an immediate opportunity for experienced workers compensation claims professionals in our San Francisco, CA office. As a Senior Claims Professional, you will manage a caseload of Workers Compensation indemnity claims from inception to resolution. This position requires a self-starter who can work under a minimum of direction, achieve defined results and accept ownership for their work product.

- J Determine coverage for reported claims and take appropriate action on any coverage issues.
- J Conduct and direct the investigation of reported claims to determine compensability and severity and to gather all other relevant information, including making three point contact telephone calls.
- J Calculate appropriate reserves for each claim and ensure that reserves are adjusted as needed.
- J Calculate and pay indemnity benefits.
- J Ensure that other benefits are provided in accordance with the law.
- J Develop and update a plan of action for the successful resolution of each claim.
- J Make prompt, sound decisions on issues that arise in claims based on the best information available.
- J Ensure compliance with applicable legal and internal standards.
- J Ensure that the actions of all other professionals involved in managing a claim, including attorneys, nurse case managers, and investigators, are coordinated to achieve a successful resolution of the claim.
- J Assign appropriate tasks to a Claims Assistant and ensure they are performed correctly and efficiently.
- J Value the settlement value of claims and negotiate claim settlements.
- J Foster a positive and close working relationship with other Company staff, including the call center, medical management, special investigations, legal, and nurse case management.
- J Communicate effectively with individuals outside the company, including clients, medical providers, and injured workers.

## **HOW YOU'D FIT IN:**

- J Inquisitive, critical thinker; agile learner with adaptive, smart time management skills
- J Bachelor's degree (B. A.) from four-year College or university; or two to five years related experience and/or training; or equivalent combination of education and experience.
- J IEA designation with 30 hours of on-going education every 2 years and self-insurance certificate are preferred.
- J To perform this job successfully, an individual should have expert skills in the following: Microsoft Word, PowerPoint, Excel and be proficient on applicable databases, systems and vendor software programs.

**WHY YOU SHOULD APPLY:**

- J Unparalleled financial strength and stability
- J Fantastic growth and advancement opportunities
- J Generous Paid Time Off and Holidays
- J Excellent Benefits (Medical, Dental, Vision, 401k, etc)
- J Tuition Assistance Reimbursement

Discounts across companies such as GEICO, See's Candies, etc.

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